

UNDER COVER ARTIST

INCUBATE

Grant Application Form 2020

Contact us

07 3505 0311

PO Box 386, Fortitude Valley, QLD 4006

undercoverartistfest.com



**Queensland
Government**

Access Arts is supported by
the Queensland Government
through Arts Queensland

**QUEENSLAND
THEATRE**

INCUBATE Grant Application Form 2020

Please send your completed application form and supporting materials by email to info@accessarts.org.au and cc pat.swell@accessarts.org.au with 'INCUBATE – UAF 2020' in the subject line.

Accessible application options

You are welcome to submit your application in a format that is accessible to you (such as word document audio, video, printed, dictated, electronic and handwritten). Please contact Access Arts staff to discuss any specific format requirements.

Applicant Details	
Full Name	
Telephone	
Mobile	
Email	
Postal Address	
Alternative (if applicable) Contact Phone Contact Email	
Advocate's Name (if applicable) Contact Phone Contact Email	
Eligibility	
Your application will not be processed if you answer 'no' to any of the following questions.	
Are you an individual, an artist collective, or an inclusive arts organisation working with/for people with disability*?	Yes No
Do you live in Queensland?	Yes No
Are you an Australian citizen or an Australian permanent resident?	Yes No
Are you 18 years of age or older?	Yes No

**Projects must be disability-led*

Project Details

Project Start Date

Project Finish Date

Amount Requested (up to \$5,000)

\$

1. Tell us about your current and past artistic career

2. Tell us about the new work that you want to develop through this grant program

3. Tell us how this award could help you realise your artistic goals

4. Tell us about the artists involved and their roles

Support Material

Support Material

Please note that we prefer to receive website links, PDF or Word documents as support material, where possible.

Please be aware, the maximum file size for sending an email to Access Arts is 15MB. If your application exceeds 15MB, your application will not be eligible.

Current Resume

- 1-2 pages maximum, outlining your artistic background, experience and achievements

Examples of work

You may provide up to 3 examples of your work, which can be any combination of the following:

- website addresses linking to your recent work
- up to 3 pages of written material (published writing, research or press)
- up to 6 printed photographs or images of your recent work
- up to 10 minutes of video or sound recording of your recent work.

Budget

Please complete the Budget Template in the budget section of the application

- You must specify how much funding you are requesting in your application. The program will fund 100% of the total project budget as long as it doesn't exceed \$5,000. While you can apply for up to \$5,000 you may only require a lesser amount to complete your project successfully. Applicants who apply for less than \$5,000 will not be disadvantaged.
- Please ensure your estimates are in whole dollars.

Letter/s of support

- Written by individuals or organisations who know your work and commend it, or who have offered in-kind or financial support to the project.
- A minimum of one, and a maximum of , support letters must be provided with your application. The total number of pages should not exceed 6 pages.

Budget

Budget Item	INCUBATE Program	Other Sources (if relevant)
Creation of new work	\$	\$
Artist access costs to develop the work	\$	\$
Travel and accommodation	\$	\$
Salaries/fees	\$	\$
Administrative overheads (not more than 10% of project budget)	\$	\$
Capital equipment (not more than 10% of project budget)	\$	\$
Documentation	\$	\$
Other (please specify)	\$	\$
TOTAL	\$	\$

Certification

I certify that:

- I have read and abide by the INCUBATE Grant Guidelines
- The statements in this application are true and correct to the best of my knowledge
- The supporting material is my own work or the work of the artists named in this application
- I confirm that my INCUBATE grant email submission to Access Arts is 15MB or less
- If successful, I consent to Access Arts releasing information about my project to the media, and I understand I may be contacted directly by them
- If successful, I will acknowledge Access Arts in all promotional material relating to the project, using the Access Arts logo where appropriate
- If successful, I will provide Access Arts with a report on the funded project within two weeks of the finish date in the format required by Access Arts.

Signature:

Name in full:

Date:

Further Information

Phone: **(07) 3505 0311**

Email: **info@accessarts.org.au** or **pat.swell@accessarts.org.au**

Website: **undercoverartistfest.com** or **accessarts.org.au**

Artists with disability and/or organisations working with/for people with disability are encouraged to apply. Groups submitting need to be disability-led. This means you must demonstrate that the artistic process within the group is led by artists with disability.